



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

Transversal Contracting
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Ref RT10-2023

QUESTIONS AND ANSWERS

RT10-2023: SUPPLY, DELIVERY AND OFFLOADING OF VETERINARY REMEDIES TO THE STATE FOR THE PERIOD OF FIVE (5) YEARS (1 DECEMBER 2023 TO 30 NOVEMBER 2028)

NO	QUESTIONS	ANSWERS
1.	Should we write the item code e.g RT10-001, on top of the Act 36 registration certificate and the package insert, for it to be linked?	Yes
2.	Can we staple the package insert together with the Act 36 registration certificates?	The way in which bidders package their documents will assist in ensuring that the tender is finalized on time. All required documents for a specific item i.e. Act 36 registration certificate and composition labels must be packaged together. It will further assist if bidders could file the documents

		per category. Bidders must please write the item code e.g. RT10-001 on top of the Act 36 registration certificate. Bidders may use file dividers between each item or category.
3.	If we have multiple files that cannot fit through the slot of the Tender Box, can we submit 3 separate files marked file 1 of 3, file 2 of 3 and file 3 of 3 etc	Yes, but please ensure that your company details are clearly marked on each file.
4.	Must we submit a BEE certificate?	No, a BEE certificate will not be required. To claim preference points, bidders are required to submit their completed SBD 6.1 form and submit the required proof i.e the CSD and CIPC registration certificate to confirm ownership/directorship and a medical certificate to claim for disability.
5.	Is the "unit of measure" in the specifications and the pricing schedule for the entire contract period or is it only for one (1) year?	The unit of measure remains the same throughout the contract period. However, contract prices will be adjusted according to the pricing criteria which will be applied on an annual basis. See paragraph 13 of the SCC.
6.	Can we do one submission for multiple products, instead of doing multiple submissions for each item bidding for?	Proposals should be packaged according to the phases as outlined in the Special Conditions of Contract. Bidders must ensure that bid documents are packaged correctly and that there are no loose pages.
7.	Can the SAHPRA certificate be in the name of the 3 rd party that I will be sourcing the products from?	You will be submitting on behalf of the 3 rd party; therefore, you will be required to have the documents of the 3 rd party. The 3 rd party will give you permission to submit these documents as if it is the bidder's documents. The bidders/tenders will still be required to submit the SAHPRA certificate, although it will be in the name of the 3 rd party.

		<p>The bidder must ensure that all financial and supply arrangements for goods or services have been mutually agreed upon between the bidder and the third party. No agreement between the bidder and the third party will be binding on the state – See paragraph 6.4.2.3 of the SCC.</p> <p>The authorization letters (TCD forms) are critical, and bidders must ensure that the item numbers e.g., RT10-001 are listed (please do not use your own ref numbers). Bidders must use the item numbers as per the tender specifications. The TCD forms must be fully completed, addressed to your company, and signed.</p> <p>Where a third party is involved in any capacity, the bidder must submit a duly completed and signed Authorisation Declaration for each such third party.</p> <p>Bidders must also ensure that they submit valid Act 36 registration certificates, bidders therefore, must urgently apply for renewal if their registration certificates have expired, as only valid Act 36 registration certificates will be accepted.</p>
8.	Is it the tenderer or the 3 rd party that should register with the SAHIPRA or both?	<p>If the tenderer is sourcing from a 3rd party, then the SAHPRA certificate must be in the name of the 3rd party – Only applicable to Fertilizers, Farm Feeds, Seeds and Remedies Act 36 of 1947.</p> <p>However, where applicable, only the holder of a certificate of registration in terms of the Medicines and Related Substances Act, (Act 101 of 1965), as amended may submit a bid. See paragraphs 6.4.3.4 and 6.4.3.5 of the SCC.</p>
9.	The authorization letter (TCD forms) is password protected.	<p>Bidders should open the file as “read-only”, complete the form, and rename either as another version e.g v1.</p>

10.	<p>If during the contract period, certain products are out of stock or for some other reason it is no longer available, are bidders allowed to supply alternative products?</p>	<p>Bidders must maintain sufficient stock to meet demand throughout the duration of the contract and inform the National Treasury at first knowledge of any circumstances that may result in interrupted supply.</p> <p>Should the service provider offer an alternative due to stock availability, the alternative will be evaluated, as it must adhere to the technical specifications.</p> <p>Bidders should read paragraphs 16 and 19 of the Special Conditions of Contract which relates to this question.</p>
11.	<p>Are bidders allowed to quote generic medicine instead of the original? As generic versions are much cheaper.</p>	<p>The generic will have to comply with the specification. Service providers run the risk of offering generics during the tendering process at a lower price, but if that generic is not available during the contract period the service provider will then be forced to provide the original product at the same price as the generic (contract awarded price). Also see paragraphs 16 and 19 of the SCC.</p>


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FOR CHIEF DIRECTOR: TRANSVERSAL CONTRACTING

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